



**2014-2015
Expectations and Rules of Participants**

Applicant and Parents/Guardians - Please read and sign this document. By initialing the application cover page you are agreeing to the terms described herein. Please keep this copy for your files.

Expectations of Participant

RESPECT

Respect for one another is of primary importance in order for all participants and staff members to learn and grow throughout the program. Treat others with respectful behavior so that you may expect the same in return.

Respectful behavior includes:

- Avoid the use of profanity/obscene language.
- Respect the privacy of other participants and other groups who may be using the campus.
- Avoid touching of other people and their belongings (this includes fights and theft).
- Respect all individuals and beliefs.
- Respect all ideas and beliefs and avoid the use of derogatory comments towards others.
- Participant must treat the staff and fellow program participants with respect, kindness, and honesty.
- Participant must show support and compassion for other participants by listening, encouraging and helping them during program activities.

ATTENDANCE

- It is expected that you will attend all scheduled activities. We have many fun and challenging activities for you and expect that you will be a part of each one.
- In case of an emergency or any circumstance preventing participation in activities, notify a staff member immediately!

Rules and Procedures to Follow

IN AND AROUND "Fiona's House"

- Participant will come prepared with all assigned science, technology, engineering and math work to each session.
- There will be no young males permitted in the building unless approved in advance for an official activity.
- No weapons will be permitted at anytime on the premises.
- No outside visitors are permitted at anytime during the sessions without prior permission from the program director.
- In the event of a fire, pull the fire alarm and exit the building quickly, knocking on the doors that you pass. Check in with your assigned staff member at the designated meeting location.
- In the event of another type of emergency, contact the staff member who is on duty. Her name will be posted in a common area each day.
- Participant must take responsibility for her actions and abide by program rules and policies.
- Participant must listen attentively to staff.

- Participant should be fair when playing games; show good sportsmanship.
- Participant should ask staff for help if she feels unable to meet these expectations.
- Participant must always try her best and have fun in ways that are safe for them and others.
- Except when excused by the program instructor or counselor, all participants are expected to remain at their designated area.
- Participants must remain on site during the program activities and are not permitted to leave with anyone who has not been designated on the transportation form.

TOBACCO, ALCOHOL, AND OTHER DRUGS

The possession and/or use of drugs, alcohol, and tobacco are absolutely forbidden at all times during the week. No over the counter or prescription medication is allowed in dorm rooms. All medication is to be turned in to the health consultant at registration and will be available by coming to the FHSLA onsite office. Only participants with forms signed by a health practitioner will be allowed to take over the counter or prescription medication.

INAPPROPRIATE BEHAVIOR AND CONSEQUENCES

The expectations outlined above are intended to allow all delegates and staff members to have a safe and successful week. Any behavior described in this document or at the discretion of a staff member that threatens or jeopardizes the safety of other persons or their enjoyment of the program will not be tolerated.

The Fiona’s House: STEM Leadership Academy director and staff may take any of the following actions as a consequence for participants who do not meet the expectations outlined above:

- **First Occurrence:** A quiet, verbal reprimand
- **Second Occurrence:** Verbal warning to participant and a phone call to parent or guardian
- **Third Occurrence:** Parent or guardian will be notified in writing via email or mail.
- If the inappropriate behavior continues beyond the written warning, the participant will be asked to leave for the remainder of the program with no refund of already collected tuition.
- Removal from the program (a parent/guardian will be requested to pick up the student).
- If the offense is severe including, but not limited to, fighting, theft, vandalism, possession of weapons, alcohol, cigarettes, or illegal substances, inappropriate language, severe verbal threats, physical aggression, leaving the designated area without permission, or sexual misconduct, the participant will be **immediately dismissed** from the current program and any other programs she is registered to attend, bypassing all steps above, and **NO REFUND will be given. The actions taken will be at the discretion of the program director.**
- There will be **no refunds** if a program participant is temporarily or permanently suspended or dismissed from a program due to failure to follow the expectations and rules.

I have read and understand the expectations/rules stated above and acknowledge that I may be dismissed from **Fiona’s House: STEM Leadership Academy** if I violate any of these rules.

Participant Signature _____ **Date** _____

As the parent/guardian, I have read and understand the expectations/rules stated above and acknowledge that my child may be dismissed from **Fiona’s House: STEM Leadership Academy** if she violates any of these rules.

Parent/Guardian _____ **Date** _____